



BULLETIN

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To: NISS Member Companies

Re: NISS New Online Edit Utility

We are pleased to announce the immediate availability of a new edit utility accessible through the NISS website. The NISS Online Edit feature provides member companies with a streamlined process to test their data before submitting to NISS. It utilizes the same edit tables, code and reports that NISS uses internally to process your data. There are no file size limitations or software requirements for using this Online Edit utility, and it is provided to our members free of charge.

Any member company user with an active account to access the member side of the NISS website may log in and access the Online Edit utility through the Edit Tools menu. Files in either .txt or .csv format prepared using NISS record layouts may be uploaded once zipped.

This NISS online edit utility allows member companies to upload files for testing as many times as desired. After analyzing the reports and files generated for an uploaded file, you can edit your submissions as needed and resubmit for more results. Once you are satisfied with your file results you will upload it for submission through the "Submit Data Calls" feature of the NISS website as you always have. We hope the ease of use and elimination of any file size limitations will encourage members to get the maximum benefits out of this utility.

Companies submitting the below Calls in NISS Format may upload their zipped files via the website and view the results of the pre-edit checks and edit processing. The Calls currently available are:

- ✓ Burglary, Robbery and Theft
- ✓ Farmowners
- ✓ Fidelity, Surety and Forgery
- ✓ Homeowners
- ✓ Inland Marine

This utility is being developed on an ongoing basis and other Calls will be added in the future. In the meantime, the remaining Calls are still available for testing through the Microsoft Access Edit Software also available on the NISS website and addressed in Bulletin 07-2019.

We encourage you to review the [Online Edit User's Guide](#) for additional information and to give you an idea of what to expect when using this utility. Please let us know if you have any questions.

Very truly yours,

Ann Stochel Bruno
Statistical Systems Manager