



# B U L L E T I N

January 1, 2016

Bulletin No. 05-2016

To: NISS Member Companies

Re: 2016 NISS Training Videos Index

Attached is an index of the *NISS Training Videos* currently available on the NISS website.

These training videos highlight various aspects of statistical reporting with NISS, including tools and reports provided to assist with your reporting and features of the NISS website to help you submit files, track your submissions and, in general, make your reporting easier.

Member companies can view these online training sessions anytime from the “[Training Videos](#)” page under the “Training/Education” menu item on the NISS website.

We believe short, informative, online videos to be a powerful addition to our existing tools for NISS member companies, and we look forward to further developing our library of online training modules. Please let us know if you have ideas for topics to be covered; NISS welcomes your suggestions!

And as always, feel free to contact us if you have any questions.

Very truly yours,

A handwritten signature in black ink that reads "Theresa A. Szwast".

Theresa A. Szwast  
President & CEO

Attachment



# TRAINING VIDEOS INDEX

as of January 1, 2016

| Topic                       | Length (minutes) | Category              |
|-----------------------------|------------------|-----------------------|
| Using Edit Software Reports | 12:03            | Edit Software         |
| Edit Software In General    | 8:27             | Edit Software         |
| Annual Statement Balancing  | 8:23             | Statistical Reporting |
| View Correspondence         | 6:19             | Website               |
| File Upload Process         | 6:41             | Website               |
| View Submission Status Grid | 6:47             | Website               |
| Detail Edit Error File      | 11:53            | Data Quality Reports  |