



NISS STATISTICAL WORKSHOP

May 7, 2019

Sheraton Indianapolis Hotel at Keystone Crossing
Indianapolis, IN

AGENDA

9:00 a.m.

Start of Workshop

Background & Introduction

A brief background of statistical reporting and why statistical reports are required. An update on current data reporting issues at NISS and within the insurance industry. A discussion of the compilations and reports NISS files.

NISS Website

A walkthrough of the NISS website. We will give tutorials on the member-interactive features, starting with updating your company's contact information. We will continue to refer to the website throughout the rest of the Workshop as we discuss the other topics, including submitting the VE Call and other Data Calls online.

The Reporting Process

We will begin our discussion of the reporting processes at NISS from the time data is received from a company until the time when the data is compiled and sent to the state insurance departments. In this section, we will be highlighting: Bulletins, Filing Schedule, and Calls.

10:30 a.m. – 10:45 a.m.

Break

Terms & Concepts

A discussion of the definitions of insurance and statistical terms, including a detailed explanation of excess losses and outstanding reserves (valued as of March 31). We will also discuss the correct way to handle mid-term policy changes.

Statistical Plans

A discussion of the five NISS Statistical Plans and the lines of business included. We will also discuss the revision process and highlight statistical coding criteria.

Submitting Calls

A discussion of the reporting process from a company's perspective. We will give tutorials on submitting the VE Call, Data Calls, Supplemental Calls, and the Affidavit through the NISS website.

12:00 p.m. – 1:00 p.m.

Lunch



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1:00 p.m.

Workshop Resumes

Annual Statement

The Annual Statement reconciliation process--how NISS approaches it and why it is important.

Utilizing Member Data Sections of Website

A discussion of how to best utilize the member data sections of the NISS website. We will highlight and explain the View Submission Status grid and provide demonstrations on how to easily access your submission correspondence and view Timeliness Reports.

Data Quality Reports

We will give an in-depth look at the data quality reports a company receives after NISS has reviewed their data submissions. This includes a comprehensive review of Detail Edit Error Listings, Detail Edit Error File, and Prooflist reports. We will also go through Plan B reports (AIPSO Voluntary Quota Determination Data) including how the Automobile Supplemental Calls are used for the Plan B report. We will end this section with a discussion of some frequently found errors.

2:30 p.m. – 2:45 p.m.

Break

Edit Tools

A discussion of the data quality tools NISS has in place to assist member companies. This includes a look at how to utilize the Edit Software packages and Online Edits that NISS has developed for companies to use prior to submitting data. We will also highlight Edit Tables, Helpful Data Reporting Tips, and Territory Listings by Zip.

Training & Education

A comprehensive review of the training and education resources available on the NISS website: Statistical Reporting Guide, Training Videos, NISS Workshop Information, Glossary of Insurance Terms, and Frequently Asked Questions.

4:00 p.m.

Workshop Concludes

Q&A

NISS staff will be available at the close of the workshop to discuss individual questions.