



B U L L E T I N

January 14, 2015

Bulletin No. 07-2015

To: NISS Member Companies

Re: Plans for NISS Statistical Workshop

National Independent Statistical Service (NISS) has finalized plans for a Statistical Workshop to be conducted this spring at the NISS offices in Indianapolis, Indiana on Tuesday, April 14, 2015.

The workshop will include a walkthrough of the NISS website, including tutorials on the member-interactive features. The workshop will be fairly technical in nature, primarily directed to staff members that are involved in the details of data management and statistical reporting. We are attaching a detailed outline of our program for the day.

The workshop will begin at 9:00 a.m. and end no later than 4:00 p.m. There is a \$75.00 per person registration fee that will cover workshop materials and lunch. If registration is received by March 2, 2015, an "early bird" discounted rate of \$50.00 per person applies.

We have reserved a block of rooms at the Embassy Suites hotel for workshop attendees who need overnight accommodations. NISS has secured a group rate of \$131 per night. Embassy Suites is located on the northwest side of Indianapolis at 3912 Vincennes Road, Indianapolis, IN 46268. Their telephone number is 317-872-7700.

To reserve your hotel room and take advantage of the NISS discounted nightly rate of \$131, please [click here](#), or enter group code NI1 when making your reservation online. All hotel reservations must be made no later than March 29, 2015.

Attached is a registration form for the NISS workshop. Please return the registration form to our attention as soon as possible along with your registration fee.

Also attached is a guide to the Indianapolis area for your convenience.

We are looking forward to an informative day with plenty of opportunity to exchange ideas and resolve data reporting issues. If you have any questions, please feel free to contact us.

Very truly yours,

A handwritten signature in black ink, reading "Theresa A. Szwast".

Theresa A. Szwast

Enclosures



NISS STATISTICAL WORKSHOP

AGENDA

April 14, 2015

NISS Offices

Indianapolis, IN

MORNING

Registration & Welcome

Pick up meeting materials and interact with fellow attendees and NISS Staff.

Background & Introduction

A brief background of statistical reporting and why statistical reports are required. An update on current data reporting issues at NISS and within the insurance industry.

NISS Website

A walkthrough of the NISS website, including the latest enhancements. We will give tutorials on the member-interactive features, starting with updating your company's contact information. We will continue to refer to the website throughout the rest of the Workshop as we discuss the other topics, including submitting the VE Call and other data Calls online.

Terms & Concepts

A discussion of the definitions of insurance and statistical terms, including a detailed explanation of excess losses and outstanding reserves (valued as of March 31). We will also discuss the correct way to handle mid-term policy changes.

Internal Flow

A discussion of the flow of data at NISS from the time data is received from a company until the time when the data is compiled and sent to the state insurance departments. In this discussion, we will be highlighting: Calls, statistical plans, data submissions, and compilations.

Annual Statement

The Annual Statement reconciliation process--how NISS approaches it and why it is important.

Resources, Tips, & Edit Tools

A discussion of timeliness and data quality, and the tools NISS has in place to assist member companies in this area. We will give an in-depth look at edit tools, including demonstrations of edit tables and numerical listings. We will also introduce NISS Data Services and the Priority Filing Program.

AFTERNOON

Edit Error Listings

A comprehensive review of Detail Edit Error Listings and frequently found errors.

Prooflist & Plan B Reports

An explanation and review of Prooflist reports and Automobile Plan B reports (AIPSO Voluntary Quota Determination Data) including how the Automobile Supplemental Calls are used for the Plan B report.

Edit Software

A look at how to use the Edit Software packages that NISS has developed for companies to use prior to submitting data.

Q&A

NISS staff will be available at the close of the workshop to discuss individual questions. One-on-one sessions are also available upon request.

Dress for the Workshop is Business Casual



NISS STATISTICAL WORKSHOP

REGISTRATION FORM

Attendee Information

Company Name (Please include company number)

Attendee

Title

Phone

Fax

Mailing Address

E-mail Address

Mailing City, State and Zip

This is my first time attending the NISS Statistical Workshop ☐ Yes ☐ No

Registration Information

All registrations must include payment to be processed. Payment must be made by check and made payable to National Independent Statistical Service. When paying for multiple attendees from the same company, all registrations must be sent in the same envelope.

Registration Fee

\$50 per person if received by March 2, 2015
\$75 per person after March 2, 2015

Payment

Make check payable to National Independent Statistical Service, and return with this form to:

National Independent Statistical Service
Attn: Wendi Loshaw
3601 Vincennes Road
Indianapolis, IN 46268

Cancellation Policy

100% one month prior to the date of workshop
50% two weeks prior to the date of workshop

Additional Information

The dress code for the workshop is business casual.

Hotel Information

Embassy Suites Indianapolis North
3912 Vincennes Road
Indianapolis, IN 46268
317-872-7700
317-872-2974 fax

For room reservations and to take advantage of the NISS discounted nightly rate of \$131, follow this link http://embassysuites.hilton.com/en/es/groups/personalized/I/INDNHES-NI1-20150413/index.jhtml?WT.mc_id=POG or enter group code NI1 when making your online reservation. All hotel reservations must be made no later than March 29, 2015.

Airport Information

Indianapolis International Airport is serviced by 9 major airlines with non-stop and direct flights from more than 100 cities. When searching for flights, use airport code IND.

Contacts

For general information about the workshop, contact Becky Konkle at 317-876-6200 x1096, or email bkonkle@niss-stat.org.

For questions about registration, hotel information, confirmations or cancellations, contact Wendi Loshaw at 317-876-6200 x1040, or email wloshaw@niss-stat.org.

Please complete the Pre-Course Survey and return it with your registration.



NISS STATISTICAL WORKSHOP

PRE-COURSE SURVEY

Company Name

Attendee

Title

What department of your company do you work in?

- ☐ Accounting ☐ Actuarial ☐ Data Processing ☐ Information Technology
☐ Underwriting ☐ Statistical ☐ Other (*please specify*) _____

How long have you been involved in statistical reporting? _____

How would you rate your understanding of statistical reporting?

- ☐ Little or no knowledge ☐ Somewhat knowledgeable ☐ Very knowledgeable

What are your specific duties that relate to statistical reporting? _____

Detail specific problems you or your company are experiencing with statistical reporting: _____

List any areas of reporting or specific questions you would like addressed during the workshop:

Would you like a one-on-one session with a NISS staff member to be held concurrently during the afternoon session?

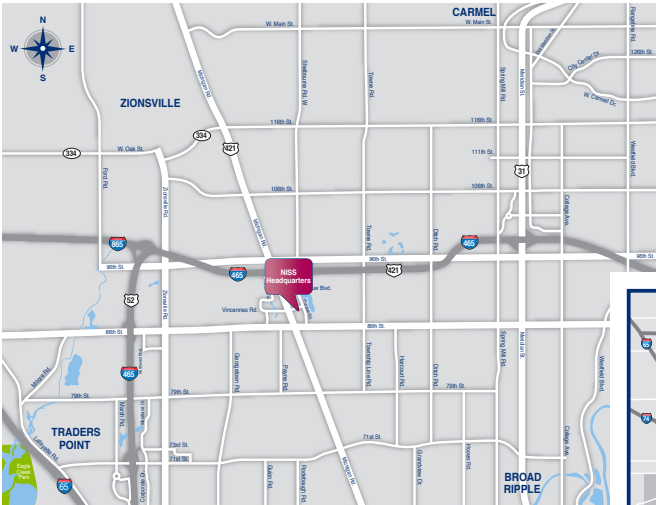
- ☐ Yes ☐ No



Convenient Transportation

From Indianapolis International Airport to:

- | | |
|---|---|
| • Downtown Indianapolis
13 miles
\$25 - \$30 for cab fare | • NISS Headquarters
22 miles
\$45 - \$50 for cab fare or single passenger Carey Limo ride share
\$80 - \$90 for private ride passenger Carey Limo service
\$90 - \$100 for 8-passenger Carey Limo service |
|---|---|



Nearby Areas of Interest

Zionsville

A visit to Zionsville includes shopping at one-of-a-kind boutiques and stores in its village-styled downtown area, with Main Street paved entirely in brick. There are a variety of art galleries and dining choices to fit every taste and budget.

Carmel

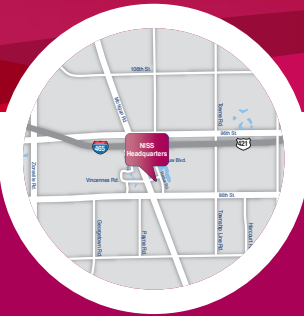
Carmel is located just northeast of Indianapolis and was named to its Best Places to Live list by CNN Money Magazine. In addition to upscale dining and shopping, Carmel is home to the world-class Center for the Performing Arts with its 1,600-seat Palladium Concert Hall.

Broad Ripple Village

This neighborhood offers a lively mix of bars and clubs, as well as art galleries, restaurant and shopping. One-of-a-kind shops, the Village is also home to the Indianapolis Art Center.

Traders Point

Traders Point dates back to the early 19th century as a trading location between local villagers and Miami Indians. This historic area is a combination of residential neighborhoods, shopping and dining locations, and unique points of interesting including Traders Point Creamery, an organic dairy farm with a farm-to-table restaurant, a dairy bar, and a Farm Store.



HOTELS | RESTAURANTS | TRANSPORTATION

WELCOME TO INDIANAPOLIS

RECOMMENDATIONS

Hotels

Embassy Suites North

3912 Vincennes Road
Indianapolis, IN

317.872.7700

0.3 miles from NISS Headquarters
Free shuttle service provided for travel to nearby locations



Renaissance Indianapolis North

11925 N. Meridian Street
Carmel, IN

317.816.0777

7.6 miles from NISS Headquarters
Approximate drive time – 15 minutes



JW Marriott Downtown Indianapolis

10 S. West Street
Indianapolis, IN

317.860.5800

11.8 miles from NISS Headquarters
Approximate drive time – 25 minutes



Conrad Indianapolis

50 West Washington Street
Indianapolis, IN

317.713.5000

11.9 miles from NISS Headquarters
Approximate drive time – 22 minutes



Sheraton Indianapolis Hotel at Keystone Crossing

8787 Keystone Xing
Indianapolis, IN

317.846.2700

8.5 miles from NISS Headquarters
Approximate drive time – 15 minutes



Nearby Restaurants

Rock Bottom Restaurant and Brewery

2801 Lake Circle Drive
Indianapolis, IN

317.471.8840

1 mile from NISS Headquarters
Approximate drive time – 3 minutes

Rock Bottom is an exciting, lively restaurant and brewery featuring an eclectic menu with affordable prices. Quality ingredients, talent, passion and innovation work hand in hand to bring fresh handcrafted beers with distinctive flavor from our on-site brewery.

Famous Dave's Bar-B-Que

3645 Vincennes Road
Indianapolis, IN

317.824.0200

Next to NISS Headquarters
Approximate walking time – 2 minutes

Famous Dave's serves amazing BBQ to friends and fellow food lovers. You can grab a seat, get your order to go, or have us cater your event. Authentic BBQ starts in a live-wood smoker stoked with genuine hickory logs and our original sauces let you create your own legendary BBQ experience.

Abuelo's

5910 W. 86th Street
Indianapolis, IN

317.876.0250

2.7 miles from NISS Headquarters
Approximate drive time – 6 minutes

Abuelo's has consistently been on the leading edge of Mexican cuisine, combining menu creativity, outstanding food and beverage quality, colorful plate presentations and superior service in an impressive Mexican courtyard-themed atmosphere. Every dish is made to order from scratch using only the freshest premium ingredients.

Bub's Burgers & Ice Cream

620 S. Main Street
Zionsville, IN

317.344.0927

3.6 miles from NISS Headquarters
Approximate drive time – 8 minutes

Home of the Big Ugly, Bub's is a family owned restaurant with an emphasis on quality food and a fun atmosphere. Burgers are our specialty; made from fresh, hand-pattied ground chuck and our buns are custom made to fit our burgers and baked fresh daily at a local bakery. We offer a simple menu but we make sure all ingredients, products and service levels are the best we can create.

Stone Creek Dining Company

4450 Weston Pointe Drive, #150
Zionsville, IN

317.873.9700

2.5 miles from NISS Headquarters
Approximate drive time – 6 minutes

Stone Creek Dining Company blends elegance and comfort with incredible food and excellent service. The varied menu includes a wide variety of sandwiches, salads, seafood, pastas, steaks, chops and chicken. Choose from the extensive wine list or order from the full service bar.